JOB OPPORTUNITY

Safety & Facility Officer

Type of Vacancy : Full Time

Preferred education level (s) : Diploma, Degree

Preferred Major (s) : Business, Electric & Electronic Engineering

Organization details :

Company	: TIPS INDUSTRY (M) SDN BHD
Website	: https://www.tipsindustry.com/
Address	: MLO1101 & PTD32702,JALAN AIR HITAM,BATU 31-3/4 BUKIT BATU 81000 KULAI JOHOR

Job Responsibility :

1. Safety & Compliance Management
    a) Hazard Control: Monitor the tissue converting floor for risks like rotating rewinder/slitter blades, nip points, and heavy pneumatic roll lifts.
    b) Dust & Fire Prevention: Manage paper dust accumulation, inspect dust collection systems, and test fire alarm/suppression setups regularly.
    c) PPE Enforcement: Ensure operators wear proper gear (earplugs for noise, hairnets/masks for hygiene and dust control).
    d) Legal Compliance: Maintain logs and updates aligned with statutory Occupational Safety and Health (OSHA) mandates.
2. Facility & Utility Operations
    a) Building Maintenance: Oversee repairs for factory flooring, roofing, lighting, ventilation, and warehouse loading docks.
    b) Contractor Oversight: Supervise third-party vendors carrying out repairs, servicing, or facility upgrades.
    c) Waste Management: Coordinate safe disposal of industrial scrap paper, packaging waste, and hazardous materials (like machine oils or lubricants).
3. Emergency Response & Training
    a) Safety Drills: Organize routine fire drills and emergency evacuation simulations for all shift workers.
    b) Onboarding & Training: Conduct safety inductions for new hires, machinery operation briefings, and safe material handling tutorials.
    c) Incident Investigation: Lead root-cause analyses for any workplace accidents, near-misses, or equipment failures, then implement preventative steps

Job Requirements and Qualifications :

1. Education: Diploma or Bachelor's Degree in Occupational Safety & Health (OSH), or a related field.
2. Certifications: Valid local safety certification (e.g., registered Safety and Health Officer (SHO) / competent safety personnel under local DOSH guidelines or OSHA standards).
3. Experience: 1-2 years of hands-on experience in manufacturing, industrial plant operations, or paper/converting industries.
4. Technical Knowledge: Deep understanding of risk assessments (HIRARC), fire protection systems (hydrants, sprinklers), machine guarding, and facility maintenance operations.
5. Soft Skills: Strong problem-solving, incident investigation, and clear communication skills to train production floor staff.

Benefits :

- ✓ Insurance, Bonus, Flexible Benefit(Yearly), Allowance

Person-in-charge :

Name	: Lily Toh
Contact No.	: 016-725 6699
Email	: lilytoh@tipsindustry.com

Corporate Information

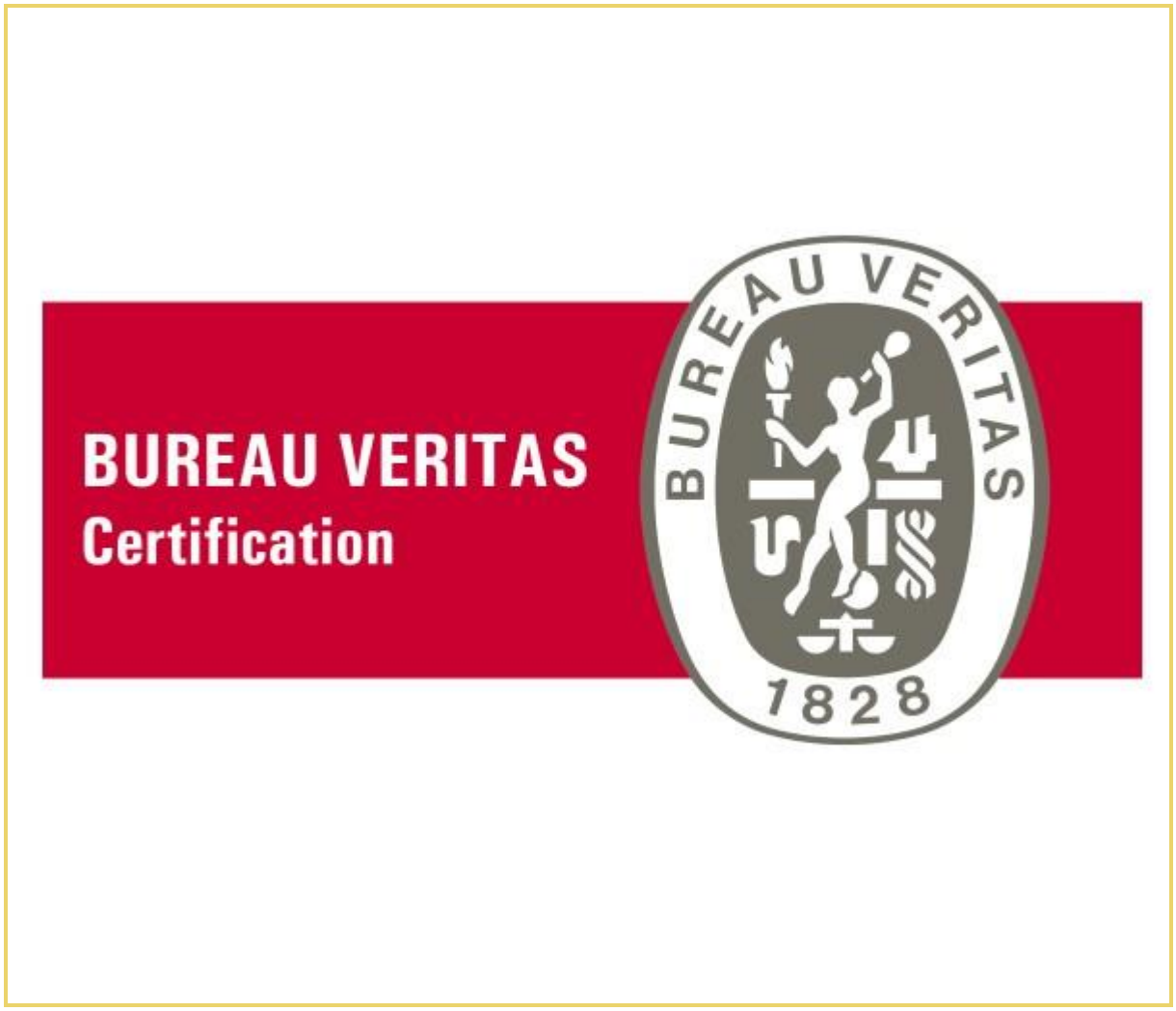
"Established in 1991, Tips Industry (M) Sdn Bhd is a wholly owned subsidiary of Tipex Pte Ltd.
(Tipex is a subsidiary of PSC Corporation)"

Tips Industry is a manufacturer that produces a wide range of consumer paper products including Box Tissue, Bathroom Tissue, Kitchen Towel, Pocket Tissue, Handkerchief & Serviettes. It also offers a wide range of commercial paper products, such as Jumbo Roll Tissue, Multi-fold Hand Towel, Interfold Hand Towel, Facial Box Tissue (cube and long), Printed Serviettes, Logo-printed Napkins.

We produce and distribute paper products for Beautex, Mood, Hibis, Comfy, Parity and is also the OEM supplier for other house brands.

Over the years, other than East and West Malaysia, we have managed to expand our distribution network across the borders to Australia, Brunei, India, Maldives, New Zealand, Netherlands, Papua New Guinea, Philippines, Singapore, USA and Vietnam.

Tips Industry (M) Sdn Bhd is located at Johor, Malaysia. The nearest loading port for import and export are Pasir Gudang Port and Tanjung Pelepas Port or PTP Port.
Tips Industry is certified with ISO9001:2015, ISO14001:2015, HACCP, ISO22000 and FSC-COC. With stringent procedures and operating systems in place, we are committed to ensure that consistent and quality products are supplied to our customers.


BUREAU VERITAS
Certification
BUREAU VERITAS
1828

TQCSI
HACCP
Certified
HACCP CODE:2020

TQCSI
ISO 22000
Food Safety
Certified

CERTIFICATE NO: QA-D/MYS/9001/0097

CERTIFICATE NO: QA-D/MYS/14001/0001