JOB OPPORTUNITY

ACCOUNT ASSISTANT / EXECUTIVE

Type of Vacancy : Full Time

Preferred education level (s) : Diploma, Degree, Master

Preferred Major (s) : Business

Organization details :

Company : E-WAY ALLIANCE SDN BHD
Website : www.eway-alliance.com
Address : C-03-25, PUSAT PERDAGANGAN EKOFLORA, JALAN EKOFLORA 7/5, TAMAN EKOFLORA, 81100 JOHOR BAHRU, JOHOR

Job Responsibility :

1. Ability to perform month-end closing, including accruals, prepayments, and fixed asset depreciation.
2. AR, AP function and Intercompany Reconciliation
3. Foreign Exchange (FX): Managing realized and unrealized gains/losses
4. External audit, ability to prepare audit working papers (Bank, AR, AP, Fixed Assets, and Accruals).
5. Tax Knowledge (Malaysia & International)
6. Malaysia e-Invoicing (LHDN): * Fluency in the MyInvois portal requirements. Knowledge of Consolidated e-Invoices and self-billed e-invoices.
7. Corporate Tax & Capital Allowances - Basic knowledge of Capital Allowances (Qualified vs. Non-Qualified expenditure).

Job Requirements and Qualifications :

1. 2 years related experience
2. Diploma or degree in relevant field

Benefits :

- ✓ Panel Clinic, Yearly Dental & Vision Incentive

Person-in-charge :

Name : Jxuan Lim
Contact No. : 017-331 2650
Email : admin01@eway-alliance.com