

# INTERNSHIP OPPORTUNITY

## Internship for Human Resource



Type of Vacancy : Internship

Preferred education level (s) : Diploma, Degree, Master

Preferred Major (s) : Business

### Organization details :

Company : Grownce Sdn Bhd  
Website : <http://ukubear.com/about-us>  
Address : No. 14, Jalan SILC 2/4, Kawasan Perindustrian SILC, 79200 Nusajaya, Johor.

### Job Responsibility :

1. Handling A to Z recruitment process based on current business direction needs.
2. Coordinate with different universities and colleges for internship programs.
3. Support employee relations by planning engagement activities.
4. Keep current the databases of our freelancers.
5. Participate in company projects with other departments.
6. General Administration Support.

### Job Requirements and Qualifications :

1. Candidates must possess or currently pursuing a Bachelor's Degree or Diploma in Human Resources, Psycho
2. Able to liaise with Chinese clients.
3. Computer literate. Familiar with Microsoft Office is a must.
4. Available for work from home or work at office.

### Benefits :

✓ **Work from home**

### Person-in-charge :

Name : KOH YENN XING  
Contact No. : 018-281 7886  
Email : [ukubear.yennxing@gmail.com](mailto:ukubear.yennxing@gmail.com)



# Grownce Sdn Bhd

14, Jalan SILC 2/4, Kawasan Perindustrian SILC,  
79200 Iskandar Puteri, Johor.  
<https://ukubear.com/about-us/>



## Guinness World Record Holder Company WE ARE HIRING INTERNS!

### Position for Internship

- Human Resource
- Administration
- Accounting
- Finance
- Multimedia
- Mass Communication
- Psychology
- Marketing

### Why Choose Us?

- **Lively and Fun working environment.**
- Inhouse **Gym Facilities, Karaoke, Pool Table , Game Station** and many more.
- **Young working enviroment** and easily adapt to Company Working Culture.
- **High chance** for intern **convert to Full Time Employee.**
- Excellent Intern's performance are entitle **"Recommendation Letter"** from Company.
- **Guinness World Record Holder "World Largest Music Lesson"**.
- **Work from Home / Office** is Allowed!



Pool



Gym



Durian



Badminton



Movie Day

### JOIN US NOW !

Submit your resume today to the email and be on your way to an amazing career!

Email: [ukubear.yennxing@gmail.com](mailto:ukubear.yennxing@gmail.com)  
Contact: 016-7227416 (Steven)