



CURRICULUM VITAE



SHALINI D/O RADHA KRISHNAN
ENGLISH LECTURER
FACULTY OF HUMANITIES AND SOCIAL SCIENCES
shaliniradhakrishnan@sc.edu.my

1. Academic Qualification

No.	QUALIFICATION	FIELD OF SPECILIZATION	NAME OF AWARDING INSITUTION & COUNTRY	START DATE – END DATE
1.	Master's Degree	<i>Master of English as a Second Language (MESL)</i>	<i>University of Malaya (UM)</i>	September 2012- October 2018
2.	Bachelor Degree	<i>Teaching English as a Second Language (TESL)</i>	<i>University Selangor (UNISEL)</i>	July 2007-October 2011

2. PREVIOUS EMPLOYMENT RECORD

No.	START DATE – END DATE	POSITION	JOB NATURE	EMPLOYER / COMPANYY
1.	September 2019- present	Full-time lecturer	<u>1. Teaching</u> Develop teaching and learning materials. Deliver teaching programmes. Evaluate, moderate and review students' assessments <u>2. Administrative</u> Design course syllabus (e.g. diploma, degree, master's, PhD). Design assigned area(s) of Code of Practice for Program Accreditation (COPPA) on PhD and master's program <u>3. Consultation</u> FYP supervision	<i>Southern University College (SUC)</i>
2.	September 2018-	Part-time lecturer	Planning for General	SUC



CURRICULUM VITAE

	September 2019		English classes, preparation of coursework and delivering lessons. Marking and providing appropriate feed on students' work.	
3.	September 2011-September 2012 / January 2018 – August 2019	English Tutor	Planning, preparing and delivering lessons. Use a various Cambridge syllabus course books and materials. Familiar with all kinds of Cambridge syllabus-based assessments from Starters to IELTS.	Treetop English Academy (Cambridge English Exam Preparation Center)
4.	September 2013-January 2017	English Tutor	Prepare and deliver lessons to a range of different ages and abilities from adults to children. Teach English as a Foreign Language. Prepare students for their international school entrance examination. Teaching materials used based on Singapore and Oxford syllabus.	Hong Ik Language Centre Kuala Lumpur
5.	September 2011-September 2012	English Tutor	Preparation of coursework and planning for classes. Marking and providing appropriate feed on oral and written work.	Intello Language Centre Johor Bahru
6.	September 2011-September 2012	English Tutor	Prepare students for their UPSR, PMR and SPM public examinations.	Pro Intelek Tuition Centre Johor Bahru

3. PROFESSIONAL QUALIFICATION / MEMBERSHIP (NATIONAL / INTERNATIONAL)

No.	TYPE OF QUALIFICATIONS / MEMBERSHIP	GOVERNED BY WHICH BODY / COMPANY / ASSOCIATION / OTHERS	AWARDED YEAR / MEMBERSHIP DURATION
-----	-------------------------------------	---	------------------------------------



CURRICULUM VITAE

1.	Certified IELTS Trainer	IDP Malaysia	2018
----	-------------------------	--------------	------

4. RECOGNITION AWARD (NATIONAL / INTERNATIONAL)

No.	TYPE OF AWARD RECEIVED	RECEIVED FROM WHICH BODY / COMPANY / ASSOCIATION / OTHERS	RECEIVED YEAR
1.	-	-	-

5. CONSULTANCY SERVICES / COMMUNITY SERVICES

No.	ORGANIZATION / EVENT / PROJECT	DATE / DURATION	VENUE / COMPANY	ROLE / POSITION
1.	Proofreading Service	2020-present	SUC	Proofreader
2.	DOE Promotional Video Content	2022	Division of English (DOE) Southern & News Media Centre, SUC	Facilitator
3.	Final Year Project Supervisions	2020 & 2021	DOE, SUC	Supervisor
2.	Western Australian Certificate of Education (WACE)	2013-2016	Sunway University	Supervisor
3.	The 4th FLL International Postgraduate Conference: <i>Expanding Research in Language and Linguistics in Asia.</i>	2013	UM	Secretary

6. CONFERENCES AND TRAININGS

No.	TITLE OF THE CONFERENCES / TRAINING	DATE	TRAINING VENUE	ORGANIZE BY SPEAKER / TRAINER
1.	Research Paper Writing and Reference Management Software	2022	Online	IGSR, SUC
2.	Refresher Session on Exam, Online Portfolio, OBE and Bloom Taxonomy.	2022	IEB, SUC	Prof ChM Dr The Geok Bee, President & Prof, Teh Prof. Dr. John Eng, Vice President (Academic) SUC
3.	Workshop: Winning FRGS research proposal	2022	Online	IGSR, SUC



CURRICULUM VITAE

4.	International Collaborative Webinar:"Identifying Research Gap and Defining Research Problem through Literature Review"	2021	Online	University Technology Malaysia. UTM
5.	Human Resource Workshop: "Hybrid Working"	2021	Online	UTM
6.	Human Resource Workshop:" Employees Wellness Trends- Ideas and Challenges"	2021	Online	UTM
7.	Technology Transfer Implementation: Technology Transfer Landscape, Setting, and Best Practices in Malaysian Universities	2021	Online	UNITEN
8.	Online Turnitin Training	2020	SUC	Library, SUC
9.	Getting the Most out of Unlock	2020	SUC	Cambridge University Press
10.	Town Hall Meeting	2020	IEB, SUC	Prof.Dr.Leong Loong Kong, SUC Vice President (Academic)
11.	IELTS Train the Trainer	2018	SUC	IDP Malaysia & Space
12.	Postgraduate Writing Boot Camp	2016	Faculty of Languages and Linguistics (FLL), UM	UM
13.	Research Proposal Writing	2014	FLL, UM	UM
14.	Workshop of Data Analysis and Interpretation with SPSS	2014	FLL, UM	UM
15.	The 4th FLL International Postgraduate Conference: <i>Expanding Research in Language and Linguistics in Asia.</i>	2013	FLL, UM	UM

7. RESEARCH AND PUBLICATION

RESEARCH / PUBLICATION / JOURNALS / BOOKS / OTHER

1. R.K. Shalini. (2018). *The Use of Metacognitive Strategies and Argumentative Features Found in Academic Writing of Tertiary Students.* [Unpublished master's dissertation] University Malaya.

8. OTHER ADDITIONAL ADMINISTRATIVE RESPONSIBILITIES

No.	POSITION (APPOINTMENT)	FACULTY / DIVISION / DEPARTMENT	START DATE – END DATE
1.	Head of Programme Promotional Committee	Division of English, (DOE)	Jan 2021-Dec 2020 Jan 2022-Dec 2022



CURRICULUM VITAE

2.	Member of E-Portfolio Committee	FHSS	Jan 2021-Dec2021 Jan2022-Dec2022
3.	Member of Moderation Committee	FHSS	Jan 2021-Jan2022 Jan 2021-Jan2022
4.	Member of English Language Clinic Committee	DOE	Jul 2020-Dec 2022 Jan 2021-Dec 2021

9. OTHER RELEVANT INFORMATION

1.NIL